

# SAP FI Tips

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## How to post to a VAT account ?

In certain cases you may need to make an entry in the VAT account. This may be required when you need to make an adjustment to the VAT account directly. Another reason may be that you do not post automatically from the SAP standard VAT report "S\_ALR\_87012357 Advance Return for Tax on Sales/Purchases" and need to post to the VAT payable account manually.

As you may know, if your VAT accounts are configured correctly as displayed in Figure 1, when posting to a VAT account SAP will request you to enter a VAT code and the base amount as displayed in Figure 2.

This is not recommended since it will require maintaining a special tax code for this reason and also since it will need to be excluded when running the standard SAP VAT report.

The screenshot shows the SAP 'Display G/L Account Centrally' window for account 154000. The 'Type/Description' tab is active, displaying account control data. Key fields include:

- Account currency: EUR (Euro (EMU currency as of 01/01/1999))
- Only balances in local crcy: ☒
- Exchange rate difference key: [empty]
- Valuation group: [empty]
- Tax category: < Input Tax Account
- Posting without tax allowed: ☐
- Recon. account for acct type: [empty]
- Alternative account no.: 154000 Input tax
- Acct managed in ext. system: ☐
- Inflation key: [empty]
- Tolerance group: [empty]

Figure 1 VAT Input tax account

The screenshot shows the SAP 'Enter G/L account document: Correct G/L account item' window. The 'Account' field is 154000 (Input tax) and the 'Company Code' is 1000 (IDES AG). The 'Item 1 / Credit entry / 50' is displayed with the following details:

- Amount: 1,000.00 EUR
- Base amount: 10,000.00
- Tax Code: ZV
- Bus. Area: [empty]
- Func. Area: [empty]
- Assignment: [empty]
- Text: [empty]
- Commt Item: 1142

Figure 2 Journal entry to tax account

## SAP FI TIPS

*Using tcode  
FB41 allows  
you to post to  
the VAT  
account*

The solution to this is to use transaction code FB41. This transaction code is the same one that is used by the standard SAP VAT program to post to the tax payable accounts. When using this transaction you do not need to enter a VAT code or a tax base amount. See Figure 3 below. Note that the tax code and checkbox for calculating the base amount are not part of this screen. See Figure 4 for the posted document.

The screenshot shows the SAP 'Post Tax Payable Add G/L account item' screen. The 'G/L Account' is 154000 and the 'Company Code' is 1000 (IDES AG). The 'Amount' is 1000 EUR. The 'Value date' is 24.02.2010. The 'Business Area' and 'Trdg part.BA' are empty. The 'Cost Center', 'Profit Center', and 'Functional Area' are also empty. The 'Assignment' is empty, and the 'Asst retirement' checkbox is unchecked. The 'Text' field is empty.

**Figure 3** Transaction entered using FB41

The screenshot shows the 'Document Overview - Display' screen. The document type is SA (G/L account document) and it is a Normal document. The document number is 100000044, the company code is 1000, the document date is 24.02.2010, and the posting date is 27.03.2010. The document currency is EUR. The 'Calculate Tax' checkbox is unchecked. The document contains two line items:

Itm	PK	Account	Account short text	Amount
1	40	154000	Input tax	1,000.00
2	50	175000	Output tax	1,000.00-

**Figure 4** Posted Document

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